

**TENANT-BASED LOCAL RENT SUPPLEMENT PROGRAM (LRSP)**  
**SELF-CERTIFICATION FORM**

- The **tenant-based** LRSP self-certification form is to be filled out in accordance with Section 2042(c)(2) of the Fiscal Year 2022 Budget Support Act of 2021 (DC Law L24-0045 effective November 13, 2021), which provides that the District of Columbia Housing Authority (DCHA) shall establish a process to “allow applicants to self-certify eligibility factors when an applicant cannot easily obtain verification documentation.”
- A self-certification form may be completed by any adult (18 years and older) member of the household who cannot easily obtain verification documentation of their **name, date of birth, social security number**, and/or **income**.
  - “**HOH**” refers to the Head of Household (applicant)
  - Identity cannot be self-certified. A government-issued photo ID must be submitted with the application.
- Any inconsistencies/falsifications related to **income** are grounds for denial of the application; this includes:
  - Income we find that is **not reported** on the self-certification
  - Income that is reported on the self-certification but is **beyond** a margin \$200 per month/\$2,400 per year.
  - *Examples*
    - Self-certification states income of \$35,000 per year but DCHA’s income screening finds that income is actually \$40,000 per year;
    - Self-certification states income of \$2,600 per month but DCHA’s income screening finds that income is actually \$3,300 per month)
- Any falsifications related to **name, date of birth**, and/or **social security number** are also grounds for denial
- If one household member is denied for reasons related to self-certification, the entire household is denied

**Other:**

- Once the applicant/family is a participant, HCVP can terminate/recapture rent if fraud is later found
- Normal requirements still apply for providing verifications at recertification
- In addition, the new Budget Support Act (BSA) states that the only grounds for background screening denial, is if an applicant or household member is subject to lifetime sex offender registration. Therefore, criminal background checks will not be required but a search of the National Sex Offender Registry is required for all adults.